

	<h2>CHIEF OFFICER IN CONSULTATION WITH COMMITTEE CHAIRMAN DELEGATED POWERS REPORT</h2>
Title	Extension of CCTV Contract
Report of	Executive Director of Assurance (in consultation with the Chairman of the Community Leadership & Libraries Committee)
Wards	All
Status	Public
Enclosures	None
Officer Contact Details	<p>Declan Khan, Assistant Director, Head of Counter Fraud Operations Declan.Khan@Barnet.gov.uk</p> <p>Hannah Richens, Head of Library Service Hannah.Richens@Barnet.gov.uk</p>

Summary

This report details the decision of the Executive Director Assurance to extend the Council's current CCTV contract with OSC Group UK Ltd until May 2022 to enable the existing service to be maintained and allow a re-procurement of the service to be completed.

Decision

To approve an extension to the contract with OCS Group UK Ltd for the provision of CCTV services up to 31 May 2022.

1. WHY THIS REPORT IS NEEDED

- 1.1 On 16 December 2013 the Cabinet Resources Committee approved the award of a contract with OCS Group UK Ltd for the provision of a CCTV service including monitoring and maintenance. The initial contract term was for a period of 5 years (up to the end of 31 May 2019) with a provision to extend for a further 2 years. The Barnet Community Safety Team are the lead service for the contract. Although the initial contract has not been formally extended, the contract remains in-situ and OSC continue to provide CCTV services.
- 1.2 In 2017 the Libraries service were added to the contract by a permitted variation to the contract.
- 1.3 In March 2021, the officers agreed to extend the OCS CCTV contract for both Community Safety and Libraries to 15 September 2021 under the same terms and conditions.
- 1.4 A formal decision is required to vary and extend the existing contract until May 2022 to ensure compliance with the Council's Contract Procedure Rules and public procurement rules.
- 1.5 A procurement process has already been initiated for a replacement CCTV service and the new service is expected to be in place by May 2022.

2. REASONS FOR RECOMMENDATIONS

- 2.1 To ensure that approval is in place for the provision of CCTV services up to the start of the new CCTV contract.

3. ALTERNATIVE OPTIONS CONSIDERED AND NOT RECOMMENDED

- 3.1 Do nothing, in which case Barnet would be in breach of the Contract Procedure Rules and CCTV monitoring or maintenance services for the Community Safety and Library services would be at risk.

4. POST DECISION IMPLEMENTATION

- 4.1 Consult with HB Public Law to put in place a deed of variation to the existing contract in agreement with the OCS Group UK Ltd.
- 4.2 Undertake a strategic review of Barnet CCTV requirements to inform the procurement process. Complete a procurement process for the new CCTV contract to come into effect in May 2022.

5. IMPLICATIONS OF DECISION

5.1 Corporate Priorities and Performance

- 5.1.1 CCTV monitoring contributes to delivery of the the council's 2021-2025 Barnet Plan priority of Clean, Safe and Well Run, specifically the commitment for the use of CCTV in addressing issues such as anti-social behaviour, youth offending, environmental crime

and working with partners such as the Metropolitan Police.

5.2 Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)

5.2.1 The revenue value of the initial 5-year contract (1 June 2014 to 31 May 2019) was £3,108,736 plus a £1,1449,000 implementation capital cost (total initial 5-year contract £4,557,746).

Year 1	Implementation capital cost = £1,449,000 Revenue - £554,700
Year 2	£555,648
Year 3	£566,232
Year 4	£715,455 (£580,680 Community Safety plus £134,775 Libraries)
Year 5	£716,701 (£591,540 Community Safety plus £125,161 Libraries)
Total Years 1 – 5	£4,557,736

Year 6	£720,960 (£591,540 Community Safety plus £129,420 Libraries)
Year 7	£736,952 (£591,540 Community Safety plus £145,412 Libraries)
Year 8	£637,320 (£463,019 Community Safety plus £174,301 Libraries)
Total Years 6 – 8	£2,095,232

5.2.2 The value of the initial 2-year contract extension (1 June 2019 to 31 May 2021) was £1,457,642 (*Note: including Library Services added in 2017*)

5.2.3 The value of the further 1-year extension (1 June 2021 to 31 May 2022) is £637,320.

5.2.4 The values referred to in sections 5.2.2 and 5.2.3 can be contained within existing Community Safety and Library Service budgets.

5.3 Legal and Constitutional References

5.3.1 Under Regulation 72 (1) (c) of the Public Contracts Regulations 2015, the Council can extend the current contract for a further year where:

- (i) the need for the extension has been brought about by circumstances which we could not have foreseen
- (ii) the extension does not alter the overall nature of the contract, and
- (iii) the increase in price does not exceed 50% of the value of the original contract.

5.3.2 The pandemic is an unforeseen circumstance that has significantly impacted the Council's services and priorities and running and managing an effective procurement and engaging effectively with the market etc. in this context has not been reasonably achievable.

- 5.3.3 The one-year extension is proportionate in the circumstances to allow the Council time to re-procure the services by 1 June next year.
- 5.3.4 The extension does not alter the nature of the contract and the increase in price does not exceed 50% of the original contract value.
- 5.3.5 Under regulation 72 (1) (3) of the PCR, the Council must send a notice to Find a Tender for publication stating that it has modified the contract under Regulation 72 (1) (c).
- 5.3.6 Under Contract Procedure Rules, where authorisation of the contract extension option is not on the Procurement Forward Plan, authority to procure a contract of this value (£637,320), is by a Chief Officer Delegated Powers Report in consultation with the Theme Committee Chairman.
- 5.3.7 This report also authorises entering into the contract extension under a deed of variation.

5.4 Insight

- 5.4.1 Not applicable.

5.5 Social Value

- 5.5.1 Not applicable.

5.6 Risk Management

- 5.6.1 Not applicable.

5.7 Equalities and Diversity

- 5.7.1 Not applicable

5.8 Corporate Parenting

- 5.8.1 Not applicable.

5.9 Consultation and Engagement

- 5.9.1 The Chairman of the Community Leadership & Libraries Committee Chairman has been consulted.

6. BACKGROUND PAPERS

- 6.1 Cabinet Resources Committee, 16 December 2013: [Decision - CCTV Full Business Case \(moderngov.co.uk\)](http://moderngov.co.uk)
- 6.2 Policy & Resources Committee, 8 December 2020, Item 13 – Annual Procurement Forward Plan 2021/22: [Agenda for Policy and Resources Committee on Tuesday 8th December, 2020, 6.00 pm \(moderngov.co.uk\)](http://moderngov.co.uk) Approved funding of £550,000 for CCTV monitoring in library services between 01/01/21 and 01/07/21

- 6.3 Policy & Resources Committee, 20 July 2021, Strategic Community Infrastructure Levy (CIL) Allocations: [Agenda for Policy and Resources Committee on Tuesday 20th July, 2021, 7.00 pm \(modern.gov.co.uk\)](#) Approved the proposed use of Strategic CIL to contribute towards the following capital projects subject to the production and approval of required Business Cases through appropriate project governance:
- Relocation to CCTV control room to Bristol Avenue - £400,000
 - Review / increase CCTV infrastructure and coverage and technical expert £300,000
 - Pilot outcomes – increase mobile deployable CCTV (Wi-Fi mobile units plus 2nd vehicle) - £30,000